

**CITY OF MORO
MINUTES OF JUNE 6, 2017
REGULAR COUNCIL MEETING**

The Moro City Council met for a regular Council Meeting, Tuesday, June 6, 2017, 7:00 p.m. at the Moro City Hall. The following were present Mayor Andy Anderson; Councilors Bryan Cranston, Seth vonBorstel, Jim Payne and Perry Thurston; Kya Mabe-Outgoing City Administrator (CA), Kari Silcox – Incoming City Administrator (CA), John English-Director of Public Works (DPW); Carey Hughes, Deborah Rudometkin, Lisa Shafer, Teresa McCallum, Jenny McAllister, Janet Pinkerton, Dan Talley, Bert Perisho, Melody Stafford, Brad Lohrey, Nell Melzer, and Robert Powell.

CONSENT AGENDA-MINUTES-BILLS-FINANCIAL REPORT- There was a motion (Thurston/vonBorstel/) to approve the May 2, 2017 Regular Council Meeting minutes as presented. **Motion Carried.**

There was a motion (Cranston/vonBorstel) to approve May's bills totaling \$21,251.91, check numbers 11800-11827 and 15043-15045. **Motion Carried.**

There was a motion (vonBorstel/Cranston) to approve the May 17, 2017 Budget meeting minutes as presented. **Motion Carried.**

PUBLIC HEARING – CUP REQUEST – Mayor Anderson opened the public hearing. The purpose of this hearing was to consider the approval of a conditional use permit to allow a new construction of a single family dwelling to be built on a one acre tract in Agricultural Zone (“A”), located on Vista Lane. Mrs. Silcox (CA) read the staff report and shared the staff recommendations. Mayor Anderson called on Mr. Frank Kauzlarich to state his case. Mr. Kauzlarich stated he and his wife are looking to build a single family dwelling that will be no larger than 2000 square feet, on the 1 acre tract that will be hooked into the City's water system and have a septic system and a 28 by 40 attached garage shop. Councilor Thurston asked if this area was to be rezoned as residential, would the property owners be required to hook into the City's septic system and if so should the Council look into rezoning the parcels in that area? Ms. Mabe (CA) replied that the parcels are owned and as long as the property owners are meeting the requirements of the conditional use permits and have a minimum of a one acre tract, there is no need to rezone. Councilor vonBorstel added that if the property owners were to sell less than one acre tracts that they would be required to rezone the property and hook into the City's sewer system.

There was a motion (Cranston/vonBorstel) to approve the CUP request for the construction of a non-farm single family dwelling in the agricultural zone. **Motion Carried.**

VISITORS – Jenny McCallister – Mrs. McCallister attended to discuss the May 2, 2017 council meeting. Mrs. McCallister requested to be on the agenda for last month's meeting to discuss an insurance claim from 2001, Mrs. McCallister was unable to attend

May's meeting and her daughter Teresa McCallum attended in her place. Mrs. McCallister wanted to talk about what was discussed in last month's meeting and ask why it was handled the way it was. Mayor Anderson explained the Council did their best to respond to their request, the matter was directed to our insurance company and we received a letter in return, which was read at the meeting. Mayor Anderson asked if there was anything the City could do to help resolve the issue. Mrs. McCallister replied the issue was already resolved.

COMMENTS FROM CITIZENS REGARDING AGENDA ITEMS – None.

LANDSCAPE PROJECT – Ms. Mabe (CA) stated that she spoke to Good News Gardening and received an estimate of roughly \$2000 for the landscape project, that estimate did not include soil and annuals. Ms. Mabe estimates it will cost \$2500 to complete this phase of the project. Mayor Anderson recommended we coordinate a work day soon to complete this project.

DOWNTOWN REVITALIZATION PROGRAM APPLICATION – Ms. Mabe (CA) stated there were no updates to share but encourages everyone to drive by the 'Branding Iron' and take a look at the progress. There were inquiries about the verbiage of the Downtown Revitalization Program application and if it mentions needing to have a business/business plan. There was discussion on this topic and it was mentioned that there are commercial property owners on Main Street that don't intend on opening a business on their own, but are looking to lease the space. The Council asked the Main Street Improvement Committee to look into adding verbiage to clear things up. Mrs. Carrie Hughes, the chairman of the committee, shared the committees' hope that the committee and the Council can work together more effectively and cohesively in the future.

WATER AND WASTEWATER MAPPING - DLCD – Mr. John English (DPW) shared there are no new updates to share at this time.

CREEK/DITCH MAINTENANCE AND UPKEEP – John English (DPW) shared he met with the Oregon Dept. of Wildlife and learned that we can move 50 cubic yards of silt and debris annually without a permit. Mr. English (DPW) stated that if we want to dig further that we will need permits which can be difficult to obtain. Further discussion followed and Mr. English commented that he will check on the rules of the 50 cubic yards and what that entails.

POSSIBLE COMBINING OF MORO FIRE DEPARTMENTS –

Ms. Mabe (CA) shared that she reached out to the City Administrator's in Wasco and Grass Valley to inquire about the process they went through to combine the fire departments but we have yet to receive a response.

PROJECT PRIORITIES – STREETS – Mayor Anderson stated that Mr. English (DPW) has been doing a lot of prep work and that everything looks great. Mayor Anderson said he will speak with Mr. Mark Coles with the County Road Department to see if we can

use his resources and expertise in this area.

WATER SYSTEM – Mr. English (DPW) stated he needs to meet with Chris from Snyder Equipment and Councilor Cranston said he is willing to help.

FIBER PROJECT – No updates.

McCOY ISOLATION – Mr. English (DPW) stated this will fall along with mapping and that he will be meeting with Tenneson Engineering to investigate further.

DOWNTOWN IMPROVEMENT PROGRAM – (see update above).

BIDWELL – Councilor Thurston explained through his research he found that a possible solution to the Bidwell run off matter is to put diagonal ‘speedbumps’ across Bidwell to feed the run off into the drain ditch.

SUPPLEMENTAL BUDGET HEARING YEAR 2016-17 – Mayor Anderson opened the hearing and opened the floor to the public for comments regarding the 2016-2017 supplemental budget, as approved by the City’s budget committee. There were no comments from the public and the supplemental budget hearing was closed.

There was a motion (**vonBorstel/Cranston**) to approve the Resolution 2017-02 adopting the 2016-17 supplemental budget and making appropriations. **Motion Carried.**

BUDGET HEARING YEAR 2017-2018 – Mayor Anderson opened the 2017-2018 budget hearing and opened the floor to the public for comment regarding the City’s 2017-2018 Budget, as approved by the City’s Budget Committee. There were no comments from the public. Public Hearing was closed.

There was a motion (**Cranston/J. Payne**) to approve Resolution 2017-03 adopting the 2017-2018 Budget and making appropriations. **Motion Carried.**

There was a motion (**vonBorstel/Cranston**) to approve the Resolution declaring the City’s election to receive State Revenues in 2017-2018. **Motion Carried.**

PAST DUE WATER/SEWER ACCOUNTS – There were 9 disconnect notices delivered. All paid a portion due.

SOLAR ECLIPSE – AUGUST 21ST – PLANNING – Ms. Mabe (CA) shared that she attended a meeting with the Oregon State Police, Sherman County Sheriff’s Office, ODOT, Sherman County Cities and emergency services regarding the solar eclipse. Mrs. Shafer stated they are expecting traffic to increase on Hwy 97 by 150%. Further discussion took place regarding weather and expected traffic.

NW PAYROLL SOLUTIONS – Mayor Anderson stated that it was originally approved by the council to use NW Payroll Solutions for one year and it is time to decide if we should continue. Councilor vonBorstel shared that he feels we should renew it for one more year.

There was a motion (**vonBorstel/Thurston**) to approve continuing to outsource payroll to NW Payroll Solutions for 1 year. **Motion Carried.**

OUTSTANDING BILL 108 COURT – Mr. English (DPW) explained that we received a complaint about garbage at 108 Court St, which brought to our attention that the resident has been receiving sewer and water services but was not set up in our billing system. Ms. Mabe (CA) stated that the resident has been set up with an account as a new customer. Ms. Mabe (CA) shared that the resident made arrangements to make a payment by May 15th. We have yet to receive a payment and a shut-off notice was sent. At this point we are not sure exactly how long they have resided on the property. After discussion the council directed Mrs. Silcox (CA) and Mr. English (DPW) to proceed with the shut off process as well as attempt to make contact with the property owner.

CITY OF MORO CROSSWALKS– Mrs. Deborah Rudometkin stated that last month she put in a request to update the City's crosswalks with a light crossing between 1st & Main. A lengthy discussion followed regarding conventional versus continental crosswalks. Councilor Payne stated that continental crosswalks may work, and it was suggested that we draft a letter to ODOT to begin the process of updating the crosswalks.

There was a motion (**vonBorstel/Cranston**) to approve continental crosswalks at the disposal of ODOT's funding. **Motion Carried.**

POSSIBLE ODOT SPEED STUDY – Mrs. Rudometkin presented a request and petition asking for the City to request an ODOT speed study in downtown Moro to look into lowering the speed limit from 25 mph to 20 mph. Mayor Anderson read Speed Zoning FAQ's out loud. Mayor Anderson shared he is against lowering the speed limit as he feels 5 mph won't make much of a difference, but that he is supportive of looking at other avenues and traffic calming devices. Councilor Thurston said that he supports lowering the speed limit. Sheriff Brad Lohrey added that if we did lower the speed limit, those who speed will still speed.

Councilor Thurston made a motion to conduct a speed study in downtown Moro, and the motion was not seconded.

There was a motion (**Cranston/vonBorstel**) to not move forward with a speed study on Main Street. **Motion Carried. Councilor Thurston opposed.**

CITY ADMINISTRATOR CONTINUED TRAINING– Mayor Anderson expressed that he would like to discuss the possibility of keeping Ms. Mabe (CA) on the payroll as needed for training purposes. Ms. Mabe (CA) commented that she is only asking for payment for the time she spends in the office, and not for every phone call. Councilor Cranston suggested the City keep Ms. Mabe (CA) on the payroll for 6 months.

There was a motion (**Cranston/vonBorstel**) to retain Ms. Mabe (CA) on the payroll for 6 months as needed for continued training. **Motion Carried.**

CEMETERY CONTRIBUTION LETTER– Mrs. Silcox (CA) read a letter she composed, asking for cemetery contributions, to be mailed out to citizens. The Council had no changes to suggest and approved the letter to be circulated.

COMMENTS FROM CITIZENS CONCERNING ITEMS NOT ON THE AGENDA

* Mrs. Lisa Shafer shared that she and Deena Johnson are hosting another event

Saturday June 10th, 'Knit in Public'.

* Mr. Robert Powell stated the cemetery has been mowed 4 times in the last few months due to excessive rain. Mr. Powell also stated that one of the blue spruce trees has died and that he would like to eventually replace it.

* Mrs. Nell Melzer mentioned that a woman who stopped by the museum asked why we don't have 4-lane roads through town and pointed out that maybe that is our problem, simply that there is too much traffic.

GOOD OF THE ORDER

* Mayor Anderson mentioned it is that time of year to begin walking around town and making note of properties with overgrown weeds that will become fire hazards so we can get nuisance letters out.

* Ms. Mabe (CA) reminded everyone it is the annual Moro clean-up day this Saturday June 10th.

Next Council Meeting is scheduled for July 6, 2017 @ 7:00 p.m.

Mayor, City of Moro

Attest

Date